AGENDA
Parks & Recreation Commission
Wednesday, December 2, 2026
7:00 PM
Owosso City Hall

Pledge of Allegiance:

Call to order:

Roll call:

Approval of agenda: December 2, 2026

Approval of minutes: September 30, 2026

Public comments:

Old business report:

New business:

- Change of meeting time: Does the Commission wish to change its meeting time from 7:00 p.m.?
- Community Garden Coordinator: Commissioner Olson has volunteered to manage the Community Gardens at Collamer Park. This would be helpful for staff.
- Dog Park: Commissioner Smith requested discussion on the dog park.
- Kayak locker: Review contract and consider approving placement of a kayak locker in downtown Owosso.
- Grove Holman Park:
    - Discuss grant details
    - Discuss project details
    - Consider approval of Engineering Contract

Next meeting: January 27, 2027

Public/Commissioners comments:

Adjournment:

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PARKS AND RECREATION COMMISSION

REGULAR MEETING

Draft Minutes of Wednesday, September 23, 2026

7:00 p.m. at Owosso City Hall

CALL TO ORDER: Chairman Mahoney called the meeting to order at 7:00 p.m.

ROLL CALL:

MEMBERS PRESENT: Commissioners Dennis Mahoney, Emily Olson, Ellen Rodman, Kevin Maginity, Lee Mills, Miriam Skarich, and Carol Anne Smith.

MEMBERS ABSENT: None.

APPROVAL OF AGENDA: Commissioner Olson made a motion to approve the agenda for September 23, 2026. Commissioner Rodman supported the motion. Passed by voice vote.

APPROVAL OF MINUTES: Commissioner Smith made a motion to approve the minutes for August 26, 2026, with one correction. The motion was supported by Commissioner Mills. Passed by voice vote.

PUBLIC COMMENTS: The Commissioners welcomed Miriam Skarich to the commission.

OLD BUSINESS REPORT: A contractor has been hired for basketball court maintenance.

ITEMS OF BUSINESS:

Bentley Park, Stuart St entrance: The Commission discussed whether a second entrance to Bentley Park would be beneficial. No decision was made.

PUBLIC/COMMISSIONER COMMENTS:

NEXT MEETING: October 28, 2026

ADJOURNMENT: Commissioner Smith made a motion to adjourn at 7:41 p.m. The motion was supported by Commissioner Olson. Ayes all; motion carried.

Respectfully submitted by:

Amy Fuller, Assistant City Manager

Self-Service Kayak Rentals for Owosso

A 4-unit self-service station puts kayaks, paddles and life jackets right at the water, with no staff, upkeep or utilities for the City. Rent.Fun runs everything, the City keeps 30% of every rental, and signing in December cuts the cost to $20,000, paid over two years.

HOW IT WORKS

- **Rent:** Residents and visitors scan a QR code with the Rent.Fun app, sign a digital waiver, watch a short safety tutorial and unlock a locker with a kayak, paddle and life jacket.
- **Paddle:** $25 for 2 hours or $40 for up to 4 hours, available on demand.
- **Return:** The renter puts the gear back and snaps a photo. The photo is checked automatically, and anything missing or broken is charged to the renter's card.

WHAT RENT.FUN HANDLES: ZERO ACTION ITEMS FOR THE CITY

- **Setup:** The City fills out a 10-question site form after signing. Delivery and installation are guaranteed within 10 weeks, in time for the spring season. Solar and cellular, so there's no electricity, water or Wi-Fi. A pad is optional.
- **Maintenance:** A local technician visits twice a month, is on call, replaces damaged gear from nearby stock, and winterizes everything each fall.
- **Equipment:** Rent.Fun owns and replaces all of it at its own cost.
- **Support:** Customer support 7 days a week, City-branded signage, a program website and a City dashboard with reports.

SAFETY AND LIABILITY

- Every renter signs a liability waiver releasing the City and completes the safety tutorial. Every kayak comes with a paddle and a Coast Guard-approved life jacket.
- **Insurance:** $1M per occurrence / $5M aggregate, with the City named additional insured and fully indemnified.
- **Vandalism:** Damage by a non-renter is reported to police and pursued. If the cost can't be recovered, it is deducted from the revenue share and never billed as a new invoice.

PRICING: 4-UNIT KAYAK STATION (5-YEAR TERM · FREE RENEWAL)

	Standard	Signed in Dec 2026
4-unit kayak station 4 single kayaks, paddles and Coast Guard-approved life jackets	$27,000	**$20,000**
Rec equipment kiosk 2-bay solar kiosk: pickleball, disc golf, volleyball or any game the City picks	$3,000	**Free**
Payment terms	Due at signing	**$10K year 1** **$10K year 2**
Total one-time cost	$30,000	**$20,000**

December 2026 incentive: save $10,000
Signing in December 2026, after the December 2 Commission meeting, locks in the $20,000 price, the free kiosk and the two-year payment plan. After December, standard pricing applies.

ONGOING COSTS AND REVENUE

- **No annual fees:** no maintenance, insurance or replacement costs, ever. The one-time fee is the only cost.
- **Revenue to the City:** 30% of all kayak and kiosk rental revenue, paid every year by March 1 with a full transaction report.
- **Renewal:** Every 5 years at no cost.
- **Room to grow:** More kayaks or kiosks can be added later. We recommend 8 units long term so a kayak in for repair never empties the station.

Commission action requested (December 2, 2026 meeting): Approve the Rent.Fun services agreement for a 4-unit self-service kayak station plus one free rec equipment kiosk at $20,000 one-time ($10,000 in year 1 and $10,000 in year 2), with the City receiving 30% of rental revenue and no ongoing costs, signed in December 2026.

Chris Rosenberg, Director of Strategic Partnerships · chris@rent.fun · 518.610.6139

REVENUE AND EXPENDITURE REPORT FOR CITY OF OWOSSO

PERIOD ENDING 10/31/2026

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2026-27 AMENDED BUDGET	YTD BALANCE 10/31/2026 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 10/31/2026 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 101 - GENERAL FUND						
Expenditures						
Dept 751 - PARKS						
101-751-702.200	WAGES	71,565.00	32,202.64	9,731.27	39,362.36	45.00
101-751-702.300	OVERTIME	4,200.00	2,562.50	925.14	1,637.50	61.01
101-751-702.400	WAGES - SEASONAL	35,000.00	2,652.29	0.00	32,347.71	7.58
101-751-715.000	SOCIAL SECURITY (FICA)	8,474.00	2,858.94	814.20	5,615.06	33.74
101-751-716.100	HEALTH INSURANCE	19,939.00	1,309.36	548.80	18,629.64	6.57
101-751-716.200	DENTAL INSURANCE	1,359.00	160.43	50.22	1,198.57	11.81
101-751-716.300	OPTICAL INSURANCE	137.00	8.42	3.58	128.58	6.15
101-751-716.400	LIFE INSURANCE	286.00	34.32	13.20	251.68	12.00
101-751-716.500	DISABILITY INSURANCE	667.00	112.69	41.15	554.31	16.90
101-751-717.000	UNEMPLOYMENT INSURANCE	10.00	0.00	0.00	10.00	0.00
101-751-718.200	DEFINED CONTRIBUTION	5,685.00	3,142.21	1,532.08	2,542.79	55.27
101-751-719.000	WORKERS' COMPENSATION	4,094.00	1,336.80	415.42	2,757.20	32.65
101-751-728.000	OPERATING SUPPLIES	5,000.00	0.00	0.00	5,000.00	0.00
101-751-818.000	CONTRACTUAL SERVICES	17,000.00	4,855.00	250.00	12,145.00	28.56
101-751-920.100	ELECTRICITY	10,577.00	2,723.55	860.95	7,853.45	25.75
101-751-920.400	WATER & SEWER	65,000.00	14,150.34	14,150.34	50,849.66	21.77
101-751-920.500	REFUSE	500.00	654.84	(119.15)	(154.84)	130.97
101-751-930.000	BUILDING MAINTENANCE	14,700.00	9,065.48	3,101.28	5,634.52	61.67
101-751-930.200	BLDG MAINTENANCE-BALLFIELDS	12,000.00	8,775.87	1,475.00	3,224.13	73.13
101-751-937.000	TREES & GARDEN	2,000.00	0.00	0.00	2,000.00	0.00
101-751-940.000	EQUIPMENT RENTAL	145,150.00	53,190.45	16,898.79	91,959.55	36.65
Total Dept 751 - PARKS		423,343.00	139,796.13	50,692.27	283,546.87	33.02
TOTAL EXPENDITURES		423,343.00	139,796.13	50,692.27	283,546.87	33.02
Fund 101 - GENERAL FUND:						
TOTAL REVENUES		0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		423,343.00	139,796.13	50,692.27	283,546.87	33.02
NET OF REVENUES & EXPENDITURES		(423,343.00)	(139,796.13)	(50,692.27)	(283,546.87)	33.02

CASH SUMMARY BY FUND FOR CITY OF OWOSSO
FROM 07/01/2026 TO 11/23/2026
FUND: 208
CASH AND INVESTMENT ACCOUNTS

Fund	Description	Beginning Balance 07/01/2026	Total Debits	Total Credits	Ending Balance 11/23/2026
208	PARK/RECREATION SITES FUND	331,764.93	177,930.42	205,974.96	303,720.39